



SASC MEETING

Scenic Acres School Council Meeting

Wednesday, January 14, 2026
 Held virtually via Microsoft Teams
 6:32pm-8:31pm

| TIME | ITEM | SPEAKER |
|--------|--|---|
| 6:32pm | <p>CALL MEETING TO ORDER</p> <p>Acknowledgment of the Lands</p> <p>Introductions</p> <p>Attendance</p> <p>Staff: Mr. B. Garner, Ms. A.M. Bailey and Mr. B. Cooper</p> <p>Elected council members: E. Eliopoulos, J. Steffen, J. Crawford, K. Sutherland, L. Zhao, A. Lui, J. McDonald, K. Gray Lemke, L. Crant, T. Emery, F. Stephenson and A. Philip</p> <p>Parent: M. Safarzadeh</p> | <p>E. Eliopoulos</p> <p>E. Eliopoulos</p> |
| 6:36pm | <p>Approval of the January 2026 Agenda Motion to Approve: K. Sutherland/T. Emery Carried</p> <p>Approval of the November 2025 Meeting Minutes Motion to Approve: J. Steffen/J. McDonald - Carried</p> | <p>E. Eliopoulos</p> <p>E. Eliopoulos</p> |
| 6:37pm | <p>REPORTS</p> <p>Teachers Report</p> <p>Ms. A.M. Bailey – Grade 1 and 2</p> <ul style="list-style-type: none"> - Thank you to parent council for supporting our school! - Great year so far in grades 1 and 2. - Regularly visiting the larch tree on the school grounds. It turns colors in the fall and provides lots of opportunities for journaling. - Science – investigating different properties of our environment. How do animals prepare for winter? | <p>A.M. Bailey</p> |

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| 6:41pm | <ul style="list-style-type: none"> - Hoping to snowshoe soon (just need some snow!). - Literacy: Descriptive writing. Winter adjectives. - Math – Pentominoes!! Creating different shapes comprised of 5 squares on graph paper. - Coming UP: Indie robots. 2nd year using. Students love it! Such a great resource to support science curriculum. - Social Studies – upcoming field trip on February 26 to The Confluence. <p>Mr. B. Cooper – Music</p> <ul style="list-style-type: none"> - Seeing a huge increase in students who are taking music lessons as home! A wide variety of instruments. It was great to showcase these talents during the winter concert. - Thank you to the parents for coming and supporting the winter concert. It was a great turn out. Considering the reduction in time available to rehearse and learn new songs due to the teachers strike in October, the students did an amazing job and it all came together in the end. - Daily listening to music, with follow up discussion regarding the tone, rhythm, lyrics etc. - Highlighting an Indigenous artist of the month. <p>A.M. Bailey and B. Cooper then left the meeting 6:58pm</p> | B. Cooper |
| 6:48pm | <p>Administrators’ Report</p> <p>Mr. Bill Garner</p> <ul style="list-style-type: none"> - Great to be back with the students following Winter Break. - Reminder that the school is doing mission impossible soon as a gym activity. - Swimming rescheduled for the week of January 26. Staff are excited! - Provincial government requirement to screen students in grades K-3 for assessments in literacy and numeracy. - Report cards pushed back to the end of February due to the teachers strike. - Fall data from numeracy: 85% of students are meeting expectations. Seeing the benefit of continued practice. Based on these results, the teachers can pivot their targeted approach for supporting areas where the students showed learning gaps. - Kindergarten registration is now open. Showing strong interest from the community. - If registration numbers hold, will be able to keep both EA’s at current hire level. - Lots of construction currently underway at the school. The CBE maintenance department is upgrading the fire system and the lights in the gym being upgraded. Will need to prepare staff and students for the change in “sound” during the fire alarms. - Mrs. Wolfe has returned from medical leave. Ms. Lawson is still working in the front office, as Mrs. Wolfe is part time for the time being. | B. Garner |
| 6:56pm | <p>Treasurer</p> <p>See attached financial statement as of January 10, 2026</p> <p><i>UPDATE: Implementing use of Interac e-Transfers – General Account</i></p> <p><i>1. Applicable Accounts</i></p> <p>E-Transfers may be used only for the General Account.</p> | L. Zhao |

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| | <p>E-Transfers are not permitted for the Casino Account, which will continue to follow existing procedures.</p> <p>2. <i>Permitted Uses of E-Transfers</i></p> <p>E-Transfers may be used only for the following purposes:</p> <ul style="list-style-type: none"> - Expense reimbursements, such as teacher classroom supplies and council members reimbursing out-of-pocket expenses. - Vendor payments, where the vendor accepts e-Transfers. - One-time fundraising proceeds received from external partners (e.g., Milk Jar) <p>E-Transfers will not be used for individual parent donations or any parent-facing fundraising payments (e.g., donuts, chips, etc.)</p> <p>3. <i>Approval & Processing Procedure (Sending Funds)</i></p> <p>To ensure the same level of control as cheque payments, the following approval workflow will apply to each e-Transfer:</p> <ol style="list-style-type: none"> 1. Requester submits the new SASES Expense Reimbursement Form (attached) and original receipts. 2. Treasurer reviews the submission and emails all supporting documentation to the President for approval. 3. President replies by email to approve the transaction - this email response serves as the official approval record. 4. Treasurer initiates the e-Transfer through the ATB account. 5. The transaction is routed to the President for 2nd approval within ATB. 6. Upon second approval, funds are deposited to the payee. 7. All documentation (forms, receipts, approval emails, and bank records) will be properly saved digitally. <p>This process is intended to improve efficiency while maintaining strong financial controls, clear audit trails, and compliance with council policies.</p> <p>A discussion followed.</p> <p>Q. What if the request for reimbursement is being made by the President or the Treasurer? They should not be approving their own reimbursement via e-transfer.</p> <p>A. Will continue to write a cheque if the reimbursement is being made to either the President or the Treasurer, and the Secretary as the third authorized signatory, will sign the cheque ie. If payment is being made to the President, the Treasurer and Secretary will sign the cheque.</p> <p>Q. Why can't we use this for fundraising?</p> <p>A. Council felt it in the best interests of the fundraising committee and the Treasurer, not to allow e-transfer for receipt of funds from parents during fundraising campaigns. The fundraising committee will continue to partner with vendors that allow for parents to make payment directly to the vendor and will try and limit the number of vendors used which require parents to provide payment directly to council's fundraising society.</p> | |

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| 7:08pm | <p>Casino Chair</p> <ul style="list-style-type: none"> - Next casino slotted for Q4 of 2026. Expect to receive confirmation of slotted dates from the AGLC in May or June, with a call for volunteers being sent out to parents prior the end of this school year. <p>Fundraising</p> <ul style="list-style-type: none"> - Has a solid procedure now for the handling of fundraising deposits. - Happy with the outcomes of winter fundraising. Profit of \$490 from Milk Jar. Profit of Growing Smiles TBD. - No bottle drive because Grade 5's are holding one on January 17 to raise money for their trip to Camp Kiwanis in the spring. - Discussion followed regarding the ideal timing of bottle drives. When do other organizations hold bottle drives? Agreed that a bottle drive will be held the week after Easter or just after May long. - A reminder that bottles can be dropped at Skip the Depot, with instructions to donate the proceeds to the school. - Current campaign: West Coast Seeds. Order deadline February 1. - Texas Donuts from Glamorgan Bakery and Growing Smiles will be offered again this spring. - Discussion followed regarding the use of the Facebook Group "Scenic Acres School Council & Community". Is this an effective method of communicating with the parent community? | <p>J. Steffen</p> <p>K. Gray Lemke</p> |
| 7:32pm | <p>Special Events Committee</p> <ul style="list-style-type: none"> - Winter Craft went great. Received good feedback from parents. There are extra kits if anyone has a student that was able to attend the last day of school before winter break and did not get a chance to make the craft. - Spring Fling is scheduled for April 23, 2026. DJ is confirmed. - Upcoming events: Spring Filing (dance) in April, Bike Rodeo in May and Year End Celebration in June. May and June. - Bike Rodeo – tentatively scheduled for May 12 with June 1 as a rain out date. | <p>F. Stephenson, A. Lui and A. Philip</p> |
| 7:38pm | <p>Healthy Hunger</p> <ul style="list-style-type: none"> - HH event tomorrow, being Subway. Profit of \$240.39. - Volunteers are sorted for distribution tomorrow. - Looking forward to a new vendor in February: Bonzai. <p>Volunteer Coordinator</p> <ul style="list-style-type: none"> - Healthy Hunger distribution volunteer sign ups are good until April. - Swimming – still need Male volunteers for the boys change room. Especially days 3 and 4. - Discussion about police clearance requirements – can not share from other organizations. - Operation Coffee drop tomorrow. | <p>A. Lui</p> <p>L. Crant</p> |
| 7:48pm | <p>Communications</p> <ul style="list-style-type: none"> - Thank you for January newsletter submissions. - February newsletter – call for submissions will go out January 26, with a January 29 deadline. Will distribute to parents February 2. | <p>J. McDonald</p> |

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